



New Patient Agreement

**Welcome to the Centre for Preventive Medicine!
We are very excited to have you as a new patient!**

At The Centre for Preventive Medicine, we strive to provide our clients with the highest quality of service and care on their journey to health and wellness, in a professional and harmonious environment. Our clinic prides itself on holding continuous education, personal attention and constant communication with the public among its highest values.

In an effort to serve you in the best possible manner we would like to kindly draw your attention upon the following policies:

1. Cancellation Policy:

Please note that a late cancellation or a “no show” prevents other patients from enjoying the benefits of our services, at the same time making it very difficult for our staff to fill a one-hour time slot on short notice.

Therefore, if you must cancel or re-schedule your appointment, please kindly give the Centre **at least 48 hours notice** by calling us at 403-252-4410 during business hours (Mon -Thu 9 am to 5 pm, Fri 9 am to 4 pm, Sat 9 am to 1 pm). **A 100-dollar fee will be charged for all cancellations made with less than a 48-hour notice.**

We greatly appreciate this consideration.

2. Confidentiality

Respecting your privacy is important to us. At the Centre for Preventive Medicine, all personal information collected in the course of our professional relationship with each and every one of our patients is considered highly sensitive and private.

Therefore, in an effort to prevent wrongful disclosure of information to anyone other than you, we require that you provide below **your preferred telephone number for direct contact and voice-messages as well as your personal email address.**

CALGARY VEIN & LASER

1

515, 10333 Southport Road S.W., Calgary, Alberta T2W 3X6

Tel: 403-252-4410 **Fax:** 403-252-4674 **E-mail:** calvein@veinlase.com

Office Hours: Mon -Thu 9 am to 5 pm, Fri 9 am to 4 pm, Sat 9 am to 1 pm

Weekly Clinic: Wed 6 pm to 8 pm

3. Financial Transactions

For your convenience, in the case of after-hours appointments with our practitioners, after-hours supplements pick-up and/or for speedier billing/check-out at the end of your appointment, we require that you **provide us with an accurate, updated credit card number at the time of your first booking.**

Credit Card Type_____

Credit Card Number_____

Expiry Date_____

If you have any questions related to the policies and procedures outlined above, please call our Business Manager at 403-252-4410.

Please sign here to confirm your acceptance of the above **New Patient Agreement.**

Thank You!
The Management Team